

LHD/LBOH Practice Standards Implementation

Rule Implementation Date – 2-18-03

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Subchapter	Requirement	Date	Method/ Action	Individuals/Organizations
8:52-1.4 , 5 & 16	Method for evaluation / LHER - Phase 1	Implement: Immediate Complete: 2-15-04	Use National Performance Standards Governance Assessment Tool and APEX-PH, Part 1 as defined under 8:52-5 below as the primary evaluation method (LHER)	LHD/LBOH CDC, NALBOH, NACCHO
			Develop supplemental questionnaire to address NJ specific standards in N.J.A.C. 8:52 et seq. (LHER)	DHSS
			Convene small workgroup to finalize tools, develop orientation and training programs	DHSS, Professional Organizations
			Convene orientation and training program for all LINCS Agencies and LHDs	DHSS
			Provide information to LINCS Agencies and LHDs as soon as it is available and at least 6 months prior to implementation date	DHSS
	Method for evaluation / LHER - Phase 2	Implement: 2-15-04 Complete: 2-15-05	Convene private and governmental partners in each LINCS Agency to complete the National Performance Standards Local Public Health Assessment Tool as defined under 8:52-9, MAPP Step 4 below	County –based/ LINCS driven; multiple other partners

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8:52-1.4 , 5 & 16 (cont'd)	Phase 2 continued:		<p>Develop supplemental questionnaire to address NJ specific standards in N.J.A.C. 8:52 et seq. (LHER)</p> <p>Convene small workgroup to finalize tools, develop orientation and training programs</p> <p>Convene orientation and training program for all LINCS Agencies and LHDs</p> <p>Provide information to LINCS Agencies and LHDs as soon as it is available and at least 6 months prior to implementation date</p>	<p>DHSS</p> <p>DHSS, Professional Organizations</p> <p>DHSS</p> <p>DHSS</p>
8:52-1.5 & 5	DHSS Registration of LBOH	Implement: Immediate Complete: 2-15-04	<p>DHSS development of registration form and database to track LBOH members (LHER)</p> <p>January renewal date to coincide with new appointments completed by 2-15-04</p> <p>Registration forms sent to every Mayor/LBOH/LHD with letter from the Commissioner</p>	<p>DHSS</p> <p>Mayors, LBOHs,HOs NJLBHA,NJHOA, NJACHO</p>

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8:52 - 3.3	Adherence to Best Practices	Implement: Immediate Complete: Ongoing	DHSS development of new Best Practices Convene workgroups of state and local health department subject matter experts to develop and finalize Best Practices.	DHSS, LHD staff, Public Health Professional Associations
8:52 - 3.4	Specialized regional capacity	Implement: Immediate Complete: Ongoing	BT funding, LINC agencies, Interlocal agreements Development of countywide governmental partnership to advance regionally coordinated local public health system Development of incremental conflict resolution process with the method used dependent upon the circumstance	All P.H. professionals and associations
8:52-4	Adherence to new employee qualifications	Implement: Immediate Complete: Ongoing	Ensure that staff meet required qualifications	LHD
	Adherence to new Health Educator requirements	Implement: Hold 90 to 120 days for republication of rule Complete: Ongoing	Ensure that LHD staff meet required qualifications	
	Adherence to medical director/regional requirement	Implement: Immediate Complete: 8-18-03 & ongoing	Recruitment of Med. Director Use of public health associations and	LINC LINC, LHDs, Public

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8:52-4 (cont'd)			LINCS Agency webpages to market openings for all professionals	Health Associations
8:52-5	<p>APEX-PH, Part 1 evaluation of each LHD and includes the CQI, LHD internal monitoring and improvement plan & workforce assessment requirements in 8:52-5</p> <p>Staff competencies meet "Public Health Workforce: An Agenda for 21st Century" & Core Competencies for PH Professionals</p> <p>Annual public meeting to report status of community's health</p>	<p>Implement: Immediate Complete: 2-04 & every 3 years</p> <p>Complete - Internal monitoring to determine improvement -twice/ year</p> <p>Implement: Immediate Complete: Ongoing</p> <p>Implement: Immediate Complete: February 2004</p>	<p>Develop milestone / timetable so that all LHDs perform APEX-PH, Part 1 within the same time-frame. Work with NACCHO and CDC as training partners to provide orientation and training meetings</p> <p>Convene workgroups/ conference calls to consistently rollout 8:52-5, 6, 7 statewide and to provide LHDs forum to work out issues related to implementation</p> <p>Ongoing development of competencies through workforce development, education and training.</p> <p>Use workgroups, etc., specified in 8:52-5 above</p>	LHD and DHSS professional staff, CDC, NACCHO
8:52-6	Provide comprehensive health education & promotion program that	Implement: Immediate Complete: 2-18-04 & Ongoing	Use workgroups, etc., specified in 8:52-5 above	HO/ Health educators NJSOPHE

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8:52-6 (cont'd)	provides integrated support to daily operation LHD			
8:52-7	Provide comprehensive public health nursing services that provides integrated support to daily operation LHD	Implement: Immediate Complete: 2-18-04 & Ongoing	Use workgroups, etc., specified in 8:52-5 above	HO/Public health nurses NJAPHNA
8:52-8	LHD workforce assessment	Implement: Immediate Complete: 2-18-04	Part of APEX-PH, Part 1, specified in 8:52-5 above Dev'l and/or review of job descriptions & performance evaluations Dev'l of job descriptions & evaluation process Develop/provide model job descriptions and performance evaluations	LHDs, LINC'S Agencies LHO in conjunction with program managers and LHD administration DHSS, LHDs
	Continuing Education required	Implement: Immediate Complete: Ongoing	State or Certification Agency verified	HO; REHS; Director & Supervisor of Public Health Nursing; Director of Health Education; Health Educator; Field Representative, Health Education & Public Health Nurse

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8:52-8 (cont'd)	LBOH Continuing Education recommended	Voluntary	Develop recommended educational programs	LBOH DHSS, NJLBOHA Public Health Associations & Academia
8:52-9	Estab. Community Public Health Partnership	Implement: 2-04 Complete: 2-18-05	8:52-9, 10, 11 and 13 are part of the MAPP process required in 8:10.2 (d)	Multiple - public health staff, corporate, private and non-profit entities
	Development of Resource/ Service Directories	Implement: 2-04 Complete: Ongoing	8:52-9, 10, 11 and 13 will be County/ multi-county -based	
8:52-10	Community Health Assessment/Profile	Implement: 2-04 Complete: 2-18-07	Steps in the MAPP process are: 1. Partnership development 2. Visioning (ultimate goal) 3. Performance of four assessments 4. Evaluation of assessments	
8:52-11	CHIP	Implement: 2-04 Complete: 2-18-07	5. Formulate goals and strategies 6. Action cycle –implement CHIP	
8:52-13	As part of the CHIP, assure personal & clinical preventive health care	Implement: 2-04 Complete: 2-18-07	As in 8:52-5 will develop milestone / timetable so that all LINC agencies & LHDs perform requirements at the same time Work with CDC, NACCHO, NALBOH, ASTHO as training partners	

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8:52-13 (cont'd)			Develop workgroups/ conference calls to consistently rollout 8:52-9, 10, 11 & 13 statewide and to provide forum to work out issues related to implementation	
8:52-12	24/7 response to public health emergencies to include emergency communication, preparedness plan, exercise of plan, integration with OEM	Implement: Immediate Complete: Ongoing	In conjunction with DHSS planners/staff, LINCIS & integrated with County/regional and state plans	Multiple - public health staff, LHDs, LINCIS, OEM, corporate, private and non-profit entities, all P.H. Associations
	24/7 mechanism to receive & respond to immediately reportable communicable diseases	Implement: Immediate Complete: Ongoing	In conjunction with DHSS & LINCIS staff	LHD, health care providers
8:52-14	Enforcement of P.H. laws	Implement: Immediate Complete: Ongoing	Existing enforcement through LHD	HO, REHS, LHD attorney NJEHA
	Training of staff	Implement: Immediate Complete: Ongoing	Development of training courses by DHSS & professional organizations. Facilitate linkages for access to distance learning & other training opportunities	DHSS, LHD, Public Health Associations, Academia
8:52-15	Capacity to initiate timely epidemiological, economic & health services research	Implement: Immediate Complete: Ongoing	Linked to MAPP	All public health professionals, academia

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8:52-15 (cont'd)	Operational implementation of research findings	Implement: Immediate Complete: Ongoing	Support from academia regarding capacity of NJ's academic institutions and their current and future efforts related to public health research	All public health professionals, academia
	Linkage with institutions of higher education	Encouraged		All public health professionals, academia

Abbreviations

LHER – Local Health Evaluation Report

APEX-PH, Part 1 – Assessment Protocol for Excellence in Public Health

LHD – Local Health Department

LBOH – Local Boards of Health

CDC – Centers for Disease Control and Prevention

NALBOH – National Association of Local Boards of Health

DHSS – Department of Health and Senior Services

MAPP – Mobilizing for Action through Planning and Partnership

NJLBHA – New Jersey Local Boards of Health Association

NJHOA – New Jersey Health Officers Association

NJACHO – New Jersey Association of County Health Officers

CQI – Continuous Quality Improvement

NACCHO – National Association of County and City Health Officials

HO – Health Officer

NJSOPHE – New Jersey Society for Public Health Education

NJAPHNA – New Jersey Association of Public Health Nurse Administrators

REHS – Registered Environmental Health Specialist

NJLBOHA – New Jersey Local Boards of Health Association

CHIP – Community Health Improvement Plan

NJEHA – New Jersey Environmental Health Association